

PARISH COUNCIL MINUTES

Minutes of the Ordinary Meeting of Child Okeford Parish Council held on 06 November 2017 held in the Community Centre at 7 pm

341 Attendance and approval of Apologies for Absence

Present: Cllr Rudd (Chairman), Cllr Giles (Vice Chair) Councillors: Jespersen; Holdeman; Chetwode; Hepburn; Smith; Baird

To receive apologies for absence: Cllr Blake

342 In attendance: Debra Holland (Parish Clerk), Members of the public were present.

343 To receive declarations of interest

There were no declarations of interest

344 Confirm Minutes of the previous meeting held on 02 October 2017

Whilst the COPC consultee comments for a planning application were read out, they were not recorded. With the following amendment to item **335(b)**, the minutes were approved as a true and correct record.

The comments are thus:

Planning Consultation - 2/2017/1306/FUL & 2/2017/1307/LBC - The Bakers Arms

Child Okeford Parish Council are concerned that there are no details of the 'acoustic insulation' mentioned in the document HERITAGE, DESIGN AND ACCESS STATEMENT, or the levels to which they will be effective. We would ask that the Environmental Officer ensures that they meet NDDC specifications and this forms an enforceable part of the planning permission, if granted. Child Okeford Parish Council supports this application as an opportunity to bring more diverse facilities to the village.

345 To discuss matters arising from previous minutes

There were no matters arising.

346 Councillor Reports

Cllr Jespersen had nothing to add to the report that had already been circulated by a fellow District Councillor on this occasion. However she did explain in more detail to the Chairman about the reported empty homes. In summary:

North Dorset Business Day – The NDDC third year business day will be held on 17 November 2017 at the Exchange in Sturminster Newton from 10am – 2pm. Businesses may obtain free tickets from www.eventbrite.co.uk by searching North Dorset Business Day 2017.

Local Plan Review – Consultation. This is due to take place over the Christmas period and will take two weeks longer than usual – a total of eight weeks. A number of road show events will take place.

Empty Homes Loans – Bringing an empty home back into use for families is a priority for NDDC. Therefore loans for up to £15,000 can be offered through Wessex Home Improvement Loans Ltd. More information about loans and grants can be found via www.dorsetforyou.com or by contacting Empty Homes Officer on 01305 252469.

Digital Inclusion and Digital Champion Programme

Whilst 97% of Dorset area now has superfast broadband, 149,000 adults in Dorset (16+) do not have the five basic digital skills that would equal a satisfactory level of digital capability. To this end, Dorset County Council is developing its Digital Champion network to help train people.

347 Public Participation

A member of the public was concerned that Highways seems to have taken the direction of the traffic calming discussions in the favour of SIDs and no longer focused on other speed calming methods such as the 20 mph signs at the entrance to the village. Cllr Hepburn responded by explaining no decisions have been made about what type of equipment/methods will be deployed, but that the analysis of the results of the survey had indicated SIDs would be a good option.

348 Footpaths

The Footpaths Officer was not present on this occasion, however in order to aid the ongoing concerns in relation to the No Horses sign erected at Legal Lane, he had provided further evidence in the form of two maps – one dated 1958, the other in a larger scale to highlight the exact point where the footpath and the bridleway join. This was to support the validity of the decision taken by the Parish Council to erect a ‘No Horses’ sign at Legal Lane and had furnished Cllr Jespersen with this information which she proceeded to explain in detail using the maps provided by the Footpaths Officer. For clarity, 1958 map shows a bridleway that is a dead end. However, just back from the end of this bridleway a permissive path branches off. It is the gift of the current landowners to change the status of this path should they wish to do so. It is at the junction of the bridleway and the permissive footpath that the ‘No Horses’ sign was erected to prevent horses from using the path as it is unsuitable for horses to use due to its narrowness.

349 Trees

To discuss any Tree Preservation Orders or tree works:-

2/2017/1593/CATREE Poppies, High Street CO T1 White Poplar. Fell due to location.
Approved

2/2017/1578/DDTREE Dorset self-storage Company, Gold Hill Bus Pk., T53 Willow – pollard to point of recently failed limbs. **Application permitted**

2/2017/1581/CATREE Kalbarri, High Street CO, T2-Yew. Reduce over hanging limbs from neighbouring property (Kalbarri) by up to 1.5m and reduce around BT wire to achieve a 3-50cm clearance of lines. **Approved.**

350 Planning

(a) To receive decisions on planning applications:-

2/2017/1511/NMA 12 Homefield, CO, non material amendment to Planning Permission no. 2/2017/0879/HOUSE for additional window on the front elevation. **Approved**

2/2017/1345/HOUSE Gold Hill Cottage, CO, raise height of chimney stack at north west end of property **Approved**

2/2017/1018/FUL Little Hanford Chisel Dairy T Little Hanford – access road. Erect single storey extension to stable block and carry out alterations to convert to 1 No. dwelling. Convert store to summerhouse. Erect extension to existing shed to form double garage. **Refused.**

(b) To discuss new planning applications:-

2/2017/1585/HOUSE 15 Melway Gardens, CO. Erect rear extension, install lantern roof light (demolish existing conservatory) **No Objection**

Proposed: Cllr Smith

Seconded: Cllr Giles

2/2017/1592/HOUSE Woodlands, Rectory Lane, CO – Raise ridge height to existing bungalow to create a first floor additional living space and erect rear extension (demolish existing) **No Objection**

Proposed: Cllr Rudd

Seconded: Cllr Smith

351

Finance

- (a) To approve the cheque schedule (copy enclosed)

Proposed: Cllr Rudd

Seconded: Cllr Jespersen

- (b) To minute the value of the payment schedule £1,425.18

- (c) To receive the bank statement and monthly accounts (copy enclosed) - Noted

- (d) NDDC recommendation to introduce charges for scheduled town and parish council elections. Consider recommendation and provide response.

Cllr Jespersen clarified that this is not a consultation document. DAPTC has requested that views from Parish and Town Councils are fed back to them to collate, therefore the view of COPC is that Child Okeford Parish Council recognises the inevitability of the charges and will budget accordingly.

ACTION: Clerk to provide DAPTC with the view of the Parish Council.

352

Risk Assessment

The Clerk presented a document outlining the management of risks for the Parish Council for consideration/approval and to agree a timetable for review of the document. However, it was decided to defer the adoption of this document until the December when a different monitoring system had been implemented as this would make it more meaningful.

RESOLVED to review the document after the internal audit had taken place and then again six months later.

ACTION: Clerk to modify the document and bring back to the December meeting

ACTION: Clerk to add any new risks/threats to the document as and when the need arises

353

GDPR (general data protection regulation)

The Clerk informed the Members that this new important legislation is due to be rolled out next May but it would seem that the framework is not yet finalised and therefore it is prudent to wait a little longer before training.

ACTION: Clerk to monitor training courses with the appropriate organisations.

354

Notice Board for Community Use

After a discussion about the complexities and costs involved, it was decided to defer this idea.

355

COPC Archived Documents

A request was made to the Parish Council for a local historian to book out archived documents one at a time from the Dorchester History Centre to work on at home. This request was approved with the proviso that the DHC records the date and which documents are booked out.

Proposed: Cllr Rudd

Seconded: Cllr Jespersen

ACTION: Clerk to write to local historian and to the DHC authorising this request.

356

Highways

Following the meeting held on 10 October to further discuss the traffic calming methods in the village, Cllr Hepburn provided the following update. There were 15-20 people that attended the meeting; also present was the County Councillor, Deborah Croney, a representative from Highways and a Police Officer. Dorset Highways collected the data to ascertain what the issues were. Evidence was provided. Case studies and reports are available for circulation upon request. SIDs were recommended based upon the evidence gleaned. On the 17 November, Corrine Holbrook, the Community Highways Officer will meet with Cllr Hepburn when she visits the village to discuss what other options are available and will have the costings. There may be other options other than SIDs to resolve the speeding traffic issues. Cllr Jespersen said that once the costed recommendations are ready, then a public meeting needs to be called to enable them to see. Next month the public meeting date will be agreed.

Cllr Baird asked if the 20mph signs could be extended and considered in the overall plan.

ACTION: Clerk to book village hall for public meeting to enable to costed menu of options to be viewed once the date has been agreed.

357 War Memorial Plaque

A request from a resident had been received to replace the plaque previously situated on the War Memorial that had been removed for cleaning some years ago but not replaced. The Members debated the merit of replacing the plaque with a new version but with updated legend. Cllr Jespersen agreed to research appropriate wording that would encourage individuals to respect the monument and report back at the December meeting.

ACTION: Cllr Jespersen to research appropriate wording for a new plaque.

358 Village Health and Safety Checks

It was decided that formal health and safety checks were unnecessary as any issues would be noticed and reported to the Clerk or a Councillor as and when they arose and would therefore be managed accordingly.

359 Correspondence and Information

(a) DAPTC Annual Report 2017 **Noted**

(B) DAPTC Chief Executive Report to Area Meetings Oct 2017 **Noted**

360 Matters of Interest

A resident had advised the Clerk just before the meeting that his hedge on Station Road that is encroaching onto the pavement, will be cut back shortly.

Cllr Holdeman reported that the hedge that borders the Community Centre car park still has a gap in it that has not yet been filled. Cllr Holdeman also reported that the old notices on the existing notice boards are not being removed and need clearing out and that the village map situated at The Cross needs attention. These matters will be placed on the December agenda for discussion.

The Chairman declared the meeting closed at 8.25 p.m.

Signed Date:.....

Please note that the foregoing do not become minutes until approved by Council and signed to that effect by the Presiding Chairman at the next meeting