

# QUEEN ELIZABETH II PLAYING FIELD CHILD OKEFORD CHARITABLE TRUST

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An **ORDINARY MEETING** of the Trustees will be held on Monday, 06 November 2017 immediately following the Parish Council meeting, in the Community Centre, Station Road, Child Okeford.

## AGENDA

1	<b>Attendance &amp; Apologies for absence</b>
2	<b>To receive Declarations of Interest</b>
3	<b>Confirm the Minutes of the previous meeting held on 02 October 2017</b> (copy enclosed)
4	<b>To discuss matters arising from previous Minutes</b>
5	<b>Finance</b>
	(a) To Approve the Payments Schedule
	(b) To Record the Value of the Payments Schedule
	(c) To Receive bank statement and monthly accounts
6	<b>Playing Field and Maintenance</b>
	(a) To Receive the Groundsman inspection sheets and discuss any issues
	(b) Planning application for crown raising trees subject to TPO to facilitate maintenance by the groundsman – discuss details
	(c) Consider access agreement over Playing Field for St Nicholas School – Cllr Holdeman
	(d) Gang Mower – replace or repair – Cllr Smith
7	<b>Play Area</b> Existing fencing – discuss
8	<b>Community Centre Management Committee</b> – Cllr Baird
9	<b>Oak Tree</b> – To discuss planting position – Cllr Holdeman
10	<b>CORGI</b> (Child Okeford Recreation Ground Improvements)
	(a) Revised Plans for Community Centre – Cllr Baird
	(b) Request received for a designated area in the improved building to accommodate a controlled public access archive. To discuss – Cllr Baird
11	<b>COMPACT</b> Keys - discuss key holders and register
12	<b>Matters of Interest</b>
13	<b>Date of Next Meeting</b>

Debra Holland  
Clerk to the Trust