

# QUEEN ELIZABETH II PLAYING FIELD CHILD OKEFORD CHARITABLE TRUST

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## TRUST MINUTES

Minutes of the Ordinary Meeting of the Trustees held on Monday, 05 June, 2017  
held in the Community Centre at 9.00 pm

### 9 Attendance and approval of Apologies for Absence

**Present:** Councillors: Baird (Chairman) Rudd; Giles; Holdeman; Chetwode;  
Hepburn; Jespersen;

**In attendance:** (Parish Clerk). There were no members of the public present.

**To receive apologies for absence:** Cllrs Blake and Smith

### 10 To receive Declarations of Interest

There were no declarations of interest

### 11 Confirm the Minutes of the previous meeting held on 08 May 2017

The minutes were accepted as an accurate record

**Proposed:** Cllr Chetwode

**Seconded:** Cllr Hepburn

### 12 To discuss matters arising from previous Minutes

Cllr Baird sourced a quotation for an outside tap to be situated on the Community Hall. The quote covered the fact that the tap was unable to be turned on from outside the building. The quote was in the sum of £130 but upon further reflection on the need for this facility, it was decided not to pursue the matter at this stage.

### 13 Finance

(a) The asset register was reviewed in light of splitting out the assets previously shown on the Parish Council's register. It was agreed that two picnic benches that are new assets should be shown on the Trust's register. These have been valued at £325.00 each (£650). It was agreed the sheds should remain on the Trust register with the value as is, but the item covering the Entrance should be removed from the register altogether. The 3 seats and the 2 litter bins were transferred to the Parish Council asset register.

**RESOLVED:** That the changes to the new Trust Asset Register be recorded as outlined

**Proposed:** Cllr Jespersen

**Seconded:** Cllr Baird

**ACTION:** Clerk to make amendments to the register.

(b) Trust bank account. Due to the poor administration with the Council's bank, a second account opening with the existing bank was abandoned. A new bank has been selected and the forms to open the account are to be completed by all Trustees and returned to the Clerk for processing no later than 15 June.

**14 Agenda Display Timetable**

The timetable for publishing the agenda for Trust meetings is out of sync with the timetable for the Parish Council. For convenience and in line with the adopted regulations, it is proposed that the schedule for the display of the agenda for the Trust is changed from five to three clear working days.

**Proposed:** Cllr Baird

**Seconded:** Cllr Jespersen

**15 CORGI (Child Okeford Recreation Ground Improvements)**

**(a) WiFi**

The notion of installing Wi-Fi in the Community Centre was raised by Cllr Giles. Cllr Rudd explained the different types that varied in cost and ease of installation. Armed with this information, Cllr Giles undertook to research the installation options for Wi-Fi.

**16 Playing Field and Maintenance**

**(a) Groundsman Contract**

As nobody came forward from the previous advertising campaign and there is now no permanent Groundsman, a new drive to source a Groundsman was discussed. It was felt that locally most people had discussed the matter so looking further afield was agreed as was to place an advertisement in the Blackmore Vale and contacting neighbouring parishes to see if whether their contractors could be approached with a view to taking on the work for the Trust also.

**17 Matters of Interest**

none

**18 Any Other Business**

none

**19 Date of Next Meeting**

The date of the next meeting will be 03 July 2017 immediately following the Parish Council meeting.

The Chairman declared he meeting closed at 9.45 p.m.

Signed ..... Date:.....

**Please note that the foregoing do not become minutes until approved by Council and signed to that effect by the Presiding Chairman at the next meeting**