

# CHILD OKEFORD PARISH COUNCIL

Community Centre, Station Road, Child Okeford. DT11 8EL

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## Minutes of the Meeting of Child Okeford Parish Council held on 29 JANUARY 2018 held in the Community Centre at 7 pm

*Prior to starting the Meeting a minute silence was held in the memory of John Gill, a former clerk to the council and Frank Spencer, a former district and parish councillor and footpaths officer.*

### 17.378 Attendance and approval of Apologies for Absence

**Present:** Cllr Rudd (Chairman), Cllr Giles (Vice-Chairman), Cllr Baird, Cllr Blake, Cllr Chetworth, Cllr Hepburn, Cllr Holdeman, Cllr Jespersion, Cllr Smith

**To receive apologies for absence:** None

**17.379 In attendance:** Mal Derricott– Clerk to the Council  
7 Members of the public were present

### 17.380 To receive declarations of interest

There were no declarations of interest

### 17.381 Confirmation of the Minutes of the previous meeting held on 4<sup>th</sup> DECEMBER 2017

The Council **RESOLVED** to approve the Minutes of the Meeting held on 4<sup>th</sup> December 2017, subject to the following amendment:

Minute No. 17.368 – Route is Okeford Fitzpaine to Shillingstone

### 17.382 To discuss matters arising from previous minutes

There were no matters arising

### 17.383 Councillor Reports

#### District and County Council January Report - Cllr Croney

The report was noted and will be available on the website.

Cllr Chetwode left the meeting temporarily.

### 17.384 Public Participation

(a) It was reported that the village website has been down for the last 2 weeks. It was questioned what back-up support is in place and what caused the problem. Cllr Rudd reported that during a modification an error was caused that is being dealt with and should be back in operation soon. The council was asked to consider whether using the local team (which is free) is satisfactory and should a professional be appointed.

**REFER** a review of the website back-up to the next meeting.

(b) A request was made for the memorial plaque on the village memorial be replaced and funded by the council. This is an agenda item for discussion later.

(c) Re: Highways matter of 20mph village speed limit. Request that the 20mph is increased to cover the whole village. Also, question when the public meeting will be held. This is on the agenda for discussion later.

Cllr Chetwode re-joined the meeting

### **17.385 Footpaths**

The footpath officer, Alan Blundell, reported as follows:

A fallen tree was removed from Footpath 9. It was removed by the Rangers.

The bank of the stream at Footpath 10 is eroding.

The Ranger Service is offering improvements to some of the footpaths, which would need £200 to fund and DCC would then match fund it.

The Footpaths book needs re-printing and will cost approx. £500

Little Lane improvements have greatly improved the route between Okeford Fitzpaine and Shillingstone and maybe in the future the route can be extended to Child Okeford.

**REFER** - review the possible route extension to the next meeting

### **17.386 Tree Matters**

No matters to consider

### **17.387 Planning**

#### **Decisions on planning applications:-**

No new decisions

#### **Planning applications:-**

- a) **17/1800** – Acorn Cottage, High Street – Erect single storey rear extension and install roof lantern. Erect new porch (demolish existing).

**Council Observation: No Objection**

- b) **17/1651** - Land North of the Village Hall – Application for Certificate of Lawfulness to continue using the land as a car park.

**Council Observation: No Objection**

- c) **17/1902** – 1 Melway Gardens – Erect single storey front and rear extensions (demolish existing rear extension. Form parking spaces to front.

**Council Observation: No Objection**

### **17.388 Finance**

- (a) Approval of the cheque schedule and total amounts of £264 cheques signed between meetings and £1638.72 – see attached on page 48

- (b) To receive the bank statement and monthly accounts - Not yet available due to change of Clerk

**ACTION** When available scan and send out to councillors

- (c) Precept Application – Dispensation Forms – The Clerk reported that no forms had been received.

**ACTION** Clerk to contact NDDC to enquire about the forms prior to sending off the Precept claim

- (d) **2018/19 Budget** - This Council **RESOLVED** to approve the budget schedule for 2018/2019 as presented at the December Meeting – Version 2. The precept amount of £19865.

**Proposed** Cllr Holdeman                      **Seconded** Cllr Rudd

- (e) Grant for 'The Hill' Village Magazine. Due to the retirement of the editor there may be a need for further help to fund the continuation of the publication of this magazine.

The Council **RESOLVED** that to ensure the long-term health of 'The Hill' magazine the Editor should keep the council advised of the financial situation and the council will endeavour to support it if there is sufficient funds available.

### **17.389                      Highways Update**

Cllr Hepburn reported on a meeting with the Community Highways Officer to discuss potential, viable traffic calming measures.

The extension of the 20mph speed limit would be a very long term project and Cllr Hepburn requested what the steps forward would be and cost implications. He reported that if the council could find the funding then the request would go forward but be in a queue with other councils.

Increasing of the deployment of SIDs could be considered. There was a suggestion to share the provision and cost of SIDs with Shillingstone PC.

It has already been agreed that the council will hold a public meeting to ask the village what it wants with regard to speed restriction measures. The step will be to refine the finance and the options.

The council agreed to hold the public meeting at the Village Hall on Friday 9<sup>th</sup>. March to listen to the public and then based on the feedback make a decision.

**ACTION**                      Clerk to book the Village Hall on **FRIDAY 9<sup>th</sup>. MARCH**

### **17.390                      Calendar of Meetings 2018-19**

It was reported that the proposed date for **Annual Parish Meeting** has been booked at the village hall on **Friday April 20<sup>th</sup> 2018**.

The Clerk is not available (on holiday) on 9<sup>th</sup>, April and 3<sup>rd</sup>. September.  
The Council agreed to change the dates as follows:

The 9<sup>th</sup>. April meeting will now be held on 26<sup>th</sup>. March.  
The 3<sup>rd</sup>. September meeting will be held on 10<sup>th</sup>. September

**ACTION**                      Clerk to revise the calendar of meetings and post on the notice boards.

### **17.391 Risk Assessment and Management of the Council**

After discussion at the December meeting it was decided that the new format still does not meet the council's requirements. Cllr Rudd has revised it for this meeting and the revised draft was sent round to councillors to examine.

The Council **RESOLVED** approval of the revised Risk Assessment and Management of the Council.

Proposed Cllr Baird      Seconded Cllr Rudd

**ACTION**      Amend the document to include the revisions and send to councillors

**17.392 Consultations** – None received

**17.393 Notice Boards** – No information

### **17.394 Village Map situated at The Cross needs attention – Cllr Smith**

Cllr Smith reported that he is awaiting a quote for cleaning and tidying up the village map.

### **17.395 Signage on The Cross**

Cllr Jespersen agreed to contact a member of the Royal British Legion to offer a suggestion for the wording on the plaque due to be replaced by the council. It was noted that the sign is in the ownership of the RBL and therefore the council will need the approval of the RBL for the wording. The suggestion is to keep the wording basically the same as the original with a slight alteration as follows:

THIS MEMORIAL HONOURS THE WAR DEAD OF OUR VILLAGE (the same as the original)

Please treat it with respect

### **17.396 Correspondence and Information**

- a) DAPTC
  - Annual Conference – 9<sup>th</sup>. March 2018 at Kingston Maurward College
  - Preparing your Council for the General Data Processing Regulations – Due to come into force in May 2018
- b) Simon Hoare MP – Parish Councils Roundtable on 2<sup>nd</sup>. February – Councillor Chetwode has volunteered to represent this council.
- c) Dorset Councils Partnership – Parish and Town Planning Session – 8<sup>th</sup>. March 2018
- d) North Dorset District Council – Relocation on 15<sup>th</sup>. February 2018
- e) Graham Downer – Re: Grant for re-print of the booklet 'Up Hill and Down River'.
- f) Rural Services Network – Weekly Digest – 2.1.18
- g) Rural Services Network – Weekly Digest – 8.1.18
- h) Rural Services Network – Weekly Digest – 15.1.18
- i) Rural Services Network – Weekly Digest – 22.1.18
- j) Rural Services Network – Rural Opportunities Bulletin – January 2018
- k) Rural Services Network – Rural Vulnerability Service –Broadband – January 2018
- l) Flood Warden Newsletter – Winter 2017/2018
- m) Dorset forYou –Dorset Care Record to go live from early Spring 2018
- n) War Memorials News – 9.1.18

### **17.397 Matters of Interest**

(a) Cllr Holdeman – Concern about the paving outside the church being damaged by parking and also that the Pilgrim Fryer is depositing water containing oil down the drain.

**ACTION**      Clerk to send a letter to the Pilgrim Fryer

- (b) Cllr Holdeman – reported that the new kerbing on Station Road has the wrong camber which causes the water to run down the road not into the drains.
- (c) Cllr Rudd asked if anyone knew what the tubes across the road just after the Beehive Storage are for. Cllr. Blake offered to investigate.

The Chairman declared the meeting closed at 8.40pm.

Signed ..... Dated .....

*Please note that the foregoing do not become minutes until approved by Council and signed to that effect by the Presiding Chairman at the next meeting*