

QUEEN ELIZABETH II PLAYING FIELD CHILD OKEFORD CHARITABLE TRUST

2 Aplands Close, Child Okeford, Blandford DT11 8HR

Tel: 01258 722078

Email: clerk@childokeford.org

Minutes of the Meeting of the Trustees held on Monday 26th. MARCH 2018 held in the Community Centre immediately following the Parish Council Meeting

Trustees Present

Kirsty Baird (Chairman), Philip Blake, Mary Giles, Sylvia Holdeman, Sherry Jespersen, Martin Rudd and Robert Smith.

Clerk to the Trustees: Apologies from Mal Derricott

Apologies for Absence: James Chetwode and Michael Hepburn

97. Confirmation of the Minutes of 5th. MARCH 2018

The Minutes of the Meeting held on 5th. MARCH 2018 were confirmed as a true and correct record of the meeting.

Proposed: Sylvia Holdeman

Seconded: Kirsty Baird

98. Matters Arising from the Minutes not on the Agenda

- (a) Robert Smith – Gang mowers have been returned after being repaired.
- (b) Robert Smith – Reported that the wrong tree was identified by NDDC on the decision notice for the tree works. Clerk confirmed with NDDC the correct tree, which is T12, and the necessary work (crown lift) can now be carried out.

99. Financial Matters

- (a) Approval of schedule of Payments totalling £76.65 attached on page .
- (b) Monthly Accounts to 28th. February 2018 attached on page.
- (c) Report on CORGI Fund Raising
See attached list of funds raised to date on page
- (d) The Trustees agreed that the Clerk to the Trustees can go ahead and convert to online banking for the QE11 Trust.

Proposed: Robert Smith

Seconded: Martin Rudd

100. Playing Fields Maintenance

- (a) The Trustees considered the Groundsman's Contract as agreed previously that an annual review would be undertaken.

The Trustees AGREED to renew the Groundsman's contract for another year.

Proposed: Kirsty Baird

Seconded: Martin Rudd

- (b) The Groundsman Health and Safety Inspection Sheets for March have not yet been received due to the meeting being brought forward to a date before the end of the month. **Therefore, this was deferred to the next meeting.**

101. Matters Relating to the Children’s Playground

- (a) Playground Boundary Fence Removal
To undertake this and for the safety of the public the playground will be closed. A notice to this effect was erected on 26th. March by Robert Smith Phillip Blake, Martin Rudd and a work party will carry out the painting of the play equipment during the closure. **It was AGREED that any expenses incurred can be claimed back from the Trust.**

102. Q E 11 Trust Registration with the Charity Commission

- a) The Clerk has written to Fields in Trust for advice. – a reply was received and noted. **This was DEFERRED to the next meeting.**

103. Community Centre Management Committee Trustees Report and Follow Up

- (a) Heads of Agreement for new Community Centre Management Committee – Martin Rudd is working on this. It was PROPOSED and AGREED that a proposal for the Heads of Agreement should be approved by the QE11 Trust by the time of the handover of the Community Centre from the current but retiring Management Committee.
- (b) Kirsty Baird reported on a meeting with the retiring Management Committee of the Community Centre on 22nd. March.
Kirsty met with the retiring Management Committee and it will be holding a public meeting in April to dissolve the charity. The Management Committee intend (if approved by the public meeting) to handover responsibility for the management of the community centre on June 1st. 2018.

95. Child Okeford Recreation Ground Improvements (CORGI)

- (a) No update.

96. Any Other Matters of Interest

- (a) Phil Blake has donated the piano in the community centre The Trust Expressed its thanks for this generous gift.
- (b) Sylvia Holdeman reported that the sign describing Andy Chick and Helen Curtis has disappeared from the wall of the community centre. It was felt that it was likely due to wear and tear and inadvertent damage. It was decided at this meeting that suitable mention to the history of the community centre including Andy Chick and Helen Curtis will be made in the new building.
- (c) Mary Giles reminded everyone about the Hey Day.
- (d) Kirsty Baird reported that the Waste Transfer Notice has been approved and renewed.

The date of the next meeting of the Trustees will be **Monday 14th. May 2018**, following the Annual Council Meeting.

Signed Dated

Please note that the foregoing do not become minutes until approved by Trustees and signed to that effect by the Presiding Chairman at the next meeting