

CHILD OKEFORD PARISH COUNCIL

Minutes of the Meeting of Child Okeford Parish Council held on
4th. JUNE 2018 at the Community Centre, Station Road,
Child Okeford DT11 8EL at 7.12pm

Attendance and approval of Apologies for Absence

Present: Cllr Martin Rudd (Chairman), Cllr. Kirsty Baird, Cllr Philip Blake, Cllr James Chetwode, Cllr Michael Hepburn, Cllr Sylvia Holdeman and Cllr Robert Smith

Apologies for absence were received from Cllr. Sherry Jespersen and Cllr. Mary Giles

In Attendance: Parish Clerk – Mal Derricott
2 Members of the public were present

Declarations of Interest in Matters on the Agenda

There were no declarations of interest

18/17 Confirmation of the Minutes of the Annual Council Meeting held on 14th. MAY 2018
The Council **RESOLVED** to approve the Minutes of the Meeting held on 14th. MAY 2018.

18/18 Matters arising from previous minutes - None

18/19 Councillor's Reports

- a) **District and County Council JUNE Report - Cllr Sherry Jespersen, Cllr. Deborah Croney and Cllr. Piers Brown (Hill Forts Ward)**

The report was noted and will be available on the website.

18/20 PUBLIC PARTICIPATION

- a) Alan Blundell – commented on the Wessex Water Notices about the closure of Haywards Lane and Station Road for water main replacement. He noted that the actual maps provided by Wessex Water were illegible. The change in the start date of the work from 2nd. July to 18th. July was noted and that it will have less impact on the local school and businesses.

ACTION The Clerk was requested to contact Wessex Water for more legible maps. It was also noted that the roads were only improved about 2 years ago and will now be dug up again.

18/21 Footpaths

The Footpaths Co-ordinator, Alan Blundell reported as follows:

- a) Most of the footpaths have now been cleared around the village by the Dorset County Council rangers team but FP13 needs more work. It is well used but almost impassable.
- b) Sandy Lane byway is badly churned by horses and is almost impassable on foot.
- c) The permissive footpath between Nutmead Lane and Legal Lane has been well used for many years and Mr. Blundell is seeking to have it upgraded to an official footpath. The documents are being compiled currently and any evidence of use by local people will be of great assistance to this application.

COPC Minutes 04.06.2018

18/21 Footpaths (continued)

- d) Footpath 14 – collapsed stile reported has been passed on to the rangers for attention.
- e) Legal Lane footpath (northern end) – the footpath is very damp due to drainage issues from a nearby property.

Thanks were given to Alan Blundell for all his work on this matter.

Cllr. Sherry Jespersen joined the meeting at 7.30pm.

18/22 Tree Matters

The WI has generously offered a gift of an oak tree for the village to celebrate its 80th. Anniversary. Councillors will give consideration of a location for the tree.

ACTION Clerk to respond to the WI.

18/23 Planning Matters

a) **Decisions on planning applications:** None

b) Planning applications:

- i. P/App. No. 18/0687 Erect single storey rear extension. Dower House Lower Common Road to Fontmell Farm - Lane Fontmell Parva Dorset DT11 8HW

PARISH COUNCIL OBSERVATION: NO OBJECTION

- ii. P/App. No. 18/0582 - Demolish existing dwelling and erect 1 No. replacement dwelling. Woodlands Rectory Lane Child Okeford DT11 8DT

PARISH COUNCIL OBSERVATION: NO OBJECTION

- iii. P/App. No. 18/0584 Change of use from garage workshop to self-contained residential annexe. (Removal of Condition No. 3 of planning permission 2/2016/0208/FUL to enable the annexe to be used as an independent unit of living accommodation). Millbrook Cottage The Hollow Child Okeford DT11 8EX

PARISH COUNCIL OBSERVATION: OBJECTION

The original planning was given with the condition “in the interests of safeguarding residential amenity”. This translates into “as it will remain part of the original structure the impact will be minimal”. DCC Highways did not object as there will be no increase in traffic, but would object to independent use as visibility onto the road is poor. Nothing has changed in this regard and the unit will essentially become a very small holiday let.

Objection as this is unsuitable as an independent dwelling and will have a negative impact on the village. In addition, access is unsuitable, especially as there has been an increase in traffic since the original application.

C) Planning Appeals – None

18/24 Finance, Accounting and Administration Matters

- (a) The Council **RESOLVED** Approval of the cheque schedule and total amount of £1553.93 - See attached list on page 74

Proposed: Cllr. Robert Smith

Seconded: Cllr. Sylvia Holdeman

- (b) The monthly statement of accounts and budget to 30.04.2018 was reviewed – See attached on page 75

Proposed: Cllr. Martin Rudd

Seconded: Cllr. Philip Blake

- (c) **The Council RESOLVED Approval of the Annual Statement of Accounts to 31.03.2018.**

(d) **Annual Internal Audit**

- The Council received the Final Report from the internal Auditor Rosie Darkin-Miller for the Accounts 2017/2018. **The Council RESOLVED to accept the Annual Accounting Statements as follows:**
- The Annual Internal Audit Report
- The Annual Governance Statement 2017/2018
- Accounting Statements 2017/2018

See attached on pages 76, 77 and 78.

The Council approved replies to the Internal Auditor's request for Management responses to the questions and queries and agreed to accept the actions to be undertaken and will make the necessary actions required.

One of the outstanding items relating to employment matters will be finalised when a response is received from the previous parish clerk. If no response is received by 30th. June 2018 then the action required will be taken.

Another item related to the Financial Regulations.

ACTION The Council RESOLVED to Review the Financial Regulations.

18/25 Update on Highways Matters

a) **Speed Indicator Device**

An update on the deployment of a Speed Indicator Device (SID) in the village was given. Permission has been granted to have a SID in the 20mph zone as well as the 30mph zones. Permission to erect a SID in the 30mph zone outside the school and the 30mph zone on Lower Common Road were welcomed and these positions are in addition to another location in the village where the pole has already been erected. Therefore, there will be three locations for the SIDs in the village. The cost for one SID is £2225 (ex-VAT) plus the cost of erecting 2 poles which is £500. DCC has offered a discount if the council orders now and then the total cost will be £2500.

The Council RESOLVED to use the General Reserve to fund purchase of one SID and installation of 2 poles, one for outside the school and one for Lower Common Road, from Dorset County Council at a cost of £2500.

It was noted that the Council will need to add these to the Insurance policy when installed.

18/25 Update on Highways Matters (continued)

- **Road Markings** – The Clerk was requested to contact Dorset County Council Highways and ask for the repainting of the road markings and road speed roundels as soon as possible.

ACTION Clerk to contact DCC

18/26 Follow Up on the Signage and Cleaning of The Cross

- Councillors agreed to have a look at The Cross regarding whether cleaning is necessary.
- Signage for The Cross – The Council is waiting for a response from the RBL.

18/27 Date of the Annual Public Parish Meeting 2019

The date of Friday 12th. April 2019 was suggested – this will be followed up at the next Council Meeting.

18/28 Correspondence and Information

- a) DAPTC – Upcoming Training Sessions
- b) DAPTC – Blandford Town Council has arranged briefing sessions on the GDPR – Councillors are invited to attend.
- c) DAPTC – Annual General Meeting will be held on Saturday 10th. November 2018 and any submissions of proposals should be sent by 6th. August 2018.
- d) DAPTC – Local Government Boundary Commission briefings will be held on 11th. June.

18/29 Matters of Interest

- a) Cllr. Sylvia Holdeman sent a highway report to DCC regarding the traffic chaos caused by the closure of the A354 at Durweston.

Councillors noted that when there is a road closure on the A354 that lorries and cars use the route through the village to avoid the long diversion.

ACTION The Clerk was requested to contact DCC to erect signs on the A350 at Steepleton Bends to inform vehicle users that the road through Child Okeford is unsuitable for diverted traffic.

18/30 CONFIDENTIAL ITEM

The Council RESOLVED to exclude the Public and Press

Employment Matters – Confidential Minute kept on file.

The Chairman declared the meeting closed at 8.30pm.

Signed Dated

Please note that the foregoing does not become minutes until approved by Council and signed to that effect by the Presiding Chairman at the next meeting