

# QUEEN ELIZABETH II PLAYING FIELD CHILD OKEFORD CHARITABLE TRUST

Charity Registration No: 1181908

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**Minutes of a Meeting of the Trustees held on Monday 4<sup>th</sup>. MARCH 2019 held after the Parish Council Meeting in the Community Centre at 8.15pm**

## **Trustees Present**

Kirsty Baird (Chairman), Martin Rudd (Vice-Chairman), Philip Blake, James Chetwode, Sylvia Holdeman, and Robert Smith.

**Apologies for Absence:** Philip Blake, Michael Hepburn, Mary Giles and Sherry Jespersen

**Clerk to the Trustees:** Mal Derricott

**1. Confirmation of the Minutes of 4<sup>th</sup>. FEBRUARY 2019**  
The Minutes of the Meeting held on 4<sup>th</sup>. FEBRUARY 2019 were confirmed as a true and correct record of the meeting.

**2. Matters Arising from the Minutes not on the Agenda - None**

**3. Financial Matters**

### **a) Approval of the Schedule of Payments**

The Trustees approved the schedule of payments of £473.50 as follows:

#### **Paid between Meetings**

Chq. No. 49	Downie Clean		
	Grounds Maintenance		£317.50

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Chq. No. 50	Sharon Lomas	C/Centre Cleaning	£ 78.00
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Chq. No. 51	The Play Inspection Company	Play Equipment Annual Inspection	£ 78.00
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### **b) Statement of Accounts to 31<sup>st</sup>. January 2019**

The statement of Accounts to 31.01.2019 was reviewed and approved. See attached on page 81.

### **c) To Appoint an Independent Examiner of the Accounts**

The application for charity registration has been accepted and therefore there will be a requirement for independent examination of the accounts.

d) **CORGI Fund raising** – There will be a Sunday Breakfast on 24<sup>th</sup>. March 2019.

**4. Playing Fields Maintenance**

The Health and Safety Playground Inspection reports for February have not been received from the contract groundsperson.

The groundsperson has offered to undertake the repair of the safety surface.

**6. Community Centre Management Committee Report**

No meeting held

**7. Child Okeford Recreation Ground Improvements (CORGI Project)**

The application to Sport England is progressing for the Pump Track.

The Council has agreed that a lease will be drawn up between the Council and the Trust for the Community Centre and the playing field. It was agreed to accept a peppercorn lease when it is drawn up.

**8. Any Other Matters of Interest - None**

The next Meeting of the Trust will be held on **MONDAY 1<sup>st</sup>. APRIL 2019** at the Community Centre immediately following the Parish Council Meeting

**The Chairman closed the Meeting at 8.30pm.**

**Signed .....** **Dated .....**

***NOTE: These minutes will not be formally approved until signed to that effect by the Chairman at the next Meeting***