

# CHILD OKEFORD PARISH COUNCIL

**Minutes of the Meeting of Child Okeford Parish Council held on 2<sup>nd</sup>. March 2020 at the Community Centre, Station Road, Child Okeford DT11 8EL at 7.00pm**

## **Present**

Cllr. Kirsty Baird (Acting Chairman) Cllr. Mary Giles (Vice-Chairman), Cllr. Karen Knapton, Cllr. Robert Smith, Cllr. Sylvia Holdeman, Cllr. Mark Kerridge, Cllr. Leo Tandoh and Cllr. Tim Cotton

**In Attendance:** Catherine Hubbard Acting Parish Clerk (Temporary)  
6 Members of the public were present

**Apologies were received from:** None

**Declarations of Interest in any Matter on the Agenda –** None

## **19/104 Confirmation of the Minutes of the Parish Council Meeting held on 3<sup>rd</sup>. February 2020**

The Council **RESOLVED** approval of the Minutes of the Meeting held on 3<sup>rd</sup>. February 2020.

Subject to amendment to Minute No.1910 a) Cllr. Leo Tandoh was minuted as approving the schedule of payments, Cllr. Bob Smith in fact approved the schedule of payments.

## **19/118 To Discuss Matters Arising from the previous Minutes**

- Cllr. Holdeman spoke with Mr Hugh Lewis with a view to repairing the benches and noticeboards. Mr Lewis suggested he take the benches away to solve the issue of insurance and he will look to fixing them in the spring. Cllr. Holdeman will be in touch with him again this week.
- To date there have been no applications for co-option to the Council. A new Notice of Co-option is displayed on the notice boards with a closing date before the next meeting. No applications have been received to replace Cllr Martin Rudd

## **19/120 Dorset Councillor's Report**

A copy has been circulated to all councillors and is on the website.

## **19/121 PUBLIC PARTICIPATION**

- **Planning Application – Land North of The Village Hall the Hollow** – It was noted that there is no site plan to view. Cllr. Bob Smith advised that it will be emailed to all those who have made a comment on the application and there will be a new date to submit comments and a new date to submit the Council's observation.

- **Road surface in the Hollow** the grit has now filled the drains, but nothing has been done to address the issue.

#### **ACTION contact highways to fix the drains**

- **Large pothole in the road** after the Hod Hill car park and just before Hanford School, with more, further along the road. These will be reported on the Dorset For You website under roads and highways maintenance.
- **Agenda item 19/124D** consideration needs to be given in to replacing Vivienne Leigh as Website Coordinator.
- **Agenda item 19/126 Consideration of the Village Plan** the Council was asked to refer to documents from 2004 & 2007 for discussion towards the plan.

#### **19/122 Footpaths and Tree Matters**

##### **Alan Blundell Reported on Footpath Matters**

Footpaths are very muddy with lots of puddles. Three trees had fallen over footpaths and have since been removed. Regarding the potential farm pollution on Footpath 12, an email has been sent to the environment agency with further information. Cllr. Rob Smith advised that the Service Level agreement has been approved.

#### **19/123 Planning Matters**

##### **a) Dorset Council Decisions on planning applications:**

##### **2/2019/1674 Fernhayes, Duck Street, DT11 8ET**

Erect 1 first floor extension. 1 single storey extension, to includes conversion & replacement garage.

**PARISH COUNCIL OBSERVATION: No objection**

**DORSET COUNCIL DECISION: APPROVE**

##### **2/2019/1719/HOUSE 3 Knotts Close, Child Okeford, DT11 8ES**

Extend roof to install dormer windows, install rooflights and bring porch into main dwelling by cement block and render wall. (Demolish conservatory and chimney).

**PARISH COUNCIL OBSERVATION: No objection**

**DORSET COUNCIL DECISION: APPROVE**

##### **2/2019/1590/FUL Holdaway House, Shaftesbury Road, DT11 8EQ**

Erect 2 No. dwellings - Amended plans received.

**PARISH COUNCIL OBSERVATION: No objection**

**DORSET COUNCIL DECISION: APPROVE**

**2/2019/1726/HOUSE** 11 Homefield DT11 8EN

Erect single storey side and rear extension, additional porch roof to the front and rear elevations (demolish existing conservatory and porch).

**PARISH COUNCIL OBSERVATION: NO OBJECTION**

**DORSET COUNCIL DECISION: APPROVE**

**a) Planning Applications**

**2020/0049** Little Martins, Duck Street, Child Okeford, DT11 8ET  
Erect dwelling and form 2 No. additional parking spaces (demolish existing dwelling).

**PARISH COUNCIL OBSERVATION: No objection**

**2020/0083 2 Markstone Cottages, Duck Street, Child Okeford, DT11 8ET**

Erect single storey flat roof extension with a roof light and open porch pitched roof to existing studio.

**PARISH COUNCIL OBSERVATION: Due to difficulty in accessing plans online Cllr. Bob Smith proposed the council ask for an extension to the time allowed for comments, which was agreed.**

**b) Planning Appeals:** None received

**c) Consultations:** None received

**19/124 Finance, Accounting and Administration Matters**

**a. Approval the Schedule of Payments**

The Council **RESOLVED** Approval of the Payments schedule and total amount of £ 586.25 as attached on page 193.

**Proposed:** Cllr. Bob Smith **Seconded:** Cllr. Karen Knapton

**b. The statement of accounts to 31.01.2020** was reviewed and approved – See attached on page 194.

**Proposed:** Cllr. Leo Tandoh **Seconded:** Cllr. Kirsty Baird

Cllr. Bob smith recommended another member of the Council hold the hard copy of the Councils bank account log in information. The Parish Clerk has the online log in information. Cllr Mark Kerridge agreed to hold them.

- c. **To approve the Appointment of a Temporary Clerk until a permanent Clerk is appointed.**

The Council **RESOLVED** to approve the appointment of a temporary Clerk to deal with the administration of the Council. The current Clerk will temporarily remain as the Parish Clerk and deal with the accounts until a permanent Parish Clerk is appointed.

**Proposed:** Cllr. Mary Giles      **Seconded:** Cllr. Kirsty Baird

- d. **To consider appointing a replacement for Vivienne Leigh as Website Co-ordinator.**

Cllr. Leo Tandoh knows of a candidate who would be interested in filling the position of Website Co-ordinator together with the position of Parish Clerk but would not be available until August.

Meeting was suspended for discussion with the public to discuss the role of the website co-ordinator and the Council confirmed that it is a voluntary role. The Council proposed putting a note on the Village Website and in The Hill Magazine to advertise the position.

**Proposed:** Cllr. Mary Giles      **Seconded:** Cllr. Leo Tandoh

- e. **To Arrange a date for the Annual Public Parish Meeting**

The National Parks is willing to give a talk at the Annual Parish Meeting.

**The Council proposed Friday 15<sup>th</sup> May or 22<sup>nd</sup> May for the Annual Public Parish Meeting at the Village Hall.**

**ACTION Clerk to approach the Village Hall for a booking**

**19/125      Update on Highways Matters**

- **SID – Upgrade Solar Panel.** Cllr. Rob Smith reported that the solar panel in the Hollow will be replaced with a new and larger solar panel. Cllr. Mark Kerridge informed the Council that the SID can be upgraded but this would cost in the £1000's.

**ACTION      Research costings for upgrading the SID**

- It was noted that the broken stones by the bench at the Cross need to be replaced.

**19/126 Consideration of a Village Plan – Councillor Kerridge to Report on Dorset Council Workshop**

District Councillor, Cllr. Sherry Jespersen presented a good talk on the Dorset Wide Local Plan. The general view is that the plan be allowed to progress in 2022 when it will be published in 2023 when the Council can then look at the village plan. Should the Council want advice from an independent planning specialist, it would take 2 years. An email was sent to the Cllrs. for their response to the plan.

Cllr Tim Cotton asked about the alternative to a neighbourhood plan and how the Council would we have an input into this. Cllr Kerridge said it could be influenced in the local plan, but the Dorset local plan would override it. When the draft is published the council then has the opportunity to discuss and advise what it would like. An extra 1800 houses per year need to be found in Dorset which doesn't include the Bournemouth area.

**ACTION submit reply to Frances Summers**

**Proposed by** Cllr Mark Kerridge

**Seconded by** Cllr Mary Giles

**19/127 To Report on Consultations - None**

**19/128 To Receive Correspondence and Information - None**

**19/129 Matters of Interest**

- Cllr Kerridge spoke to a Wessex Water operative working nearby and asked about the water leak outside Orchard Cottage. Cllr Kerridge has written to Wessex water but has yet had no reply.

**Action – write a letter to Wessex water**

- Cllr Leo Tandoh advised the Council that he will be resigning at the end of March. He will be moving out of the area.
- Cllr Bob Smith reported that the Finger post by the school has been ordered and arriving by the end of March.
- Cllr Karen Knapton – DAPTC offer courses for new clerks and nearly new clerks.

**ACTION – Clerk to look at the options**

- 'Scribe Accounts' is an online package for Parish Council accounts at a cost of £237 per year. It's a simple accounts package and easier and cheaper option and could be helpful for future parish clerks.

**ACTION – Clerk to look at the email.**

- Cllr Mary Giles asked the Council to consider doing a litter pick and suggested April and to ask Wendy Addley where and when it could be done. Cllr. Karen Knapton to put something in The Hill.

The next Meeting of the Parish Council will be held on **TBC 2020**

The Chairman declared the meeting closed at 7.54 pm.

Signed ..... Dated .....  
Chairman of the Council

*Please note that these minutes are draft minutes until approved by Council and signed  
at the next meeting of the Parish Council*