

QUEEN ELIZABETH II PLAYING FIELD

CHILD OKEFORD CHARITABLE TRUST

Charity Registration No: 1181908

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Minutes of the Trustees held on Monday 2nd. MARCH 2020 after the Parish Council Meeting in the Community Centre at 20.01pm

Trustees Present

Kirsty Baird (Chairman), Mary Giles, Karen Knapton, Mark Kerridge, Robert Smith, Leo Tandoh and Tim Cotton, Sylvia Holdeman

Apologies for Absence: None

Clerk to the Trustees: Catherine Hubbard temporary clerk

1. Confirmation of the Minutes of 3rd FEBRUARY 2020

The Minutes of the Meeting held on 3rd FEBRUARY 2020 were confirmed as a true and correct record of the meeting.

2. Matters Arising from the Minutes not on the Agenda

Bob Smith referred to the fallen fencing in the playing field. Sylvia Holdeman recommended it be fixed and advised that as it was on the boundary of the field and belonged to the QE11 Trust. The owner of the property, Mr Fielding, informed Sylvia Holdeman that he put the fence up to stop his dog from escaping. Mr Fielding also informed Mark Kerridge that he had correspondence on file confirming it does not belong to him. Mark Kerridge suggested getting a cost for replacing the fence like for like and another for mesh fencing.

Action – Obtain a copy of Mr Fielding’s correspondence

3. Financial Matters

a) Approval of the Schedule of Payments

The Trustees approved the schedule of payments of £413.48
See page 129.

b) Statement of Accounts to 31st. January 2020

The statement of Accounts to 31.01.2020 were reviewed and approved.
See attached on page 130.

4. Playing Fields Maintenance

- Kirsty Baird asked if Leo Tandoh had the bolts for the play equipment; he will look for them
- Sylvia Holdeman informed the Trustees that Shillingstone Parish Council received a £26000 loan to replace their play surface.
- Bob Smith explained that following the recent bout of heavy rain fall, a resident reported flooding in the recreation ground. Water had forced open two manhole covers and was pouring out. The residents unblocked the drain and water was flowing again. The excess rainwater had also flooded several gardens in Melway lane nearly to the houses. Bob Smith confirmed that the Trust is responsible for the stream, but Dorset Council is responsible for it if it goes under the road. The culvert (pipe) goes down the Rec past the back gardens in Melway Lane and discharges into the ditch at the bottom of the Rec. A long-term resident informed Bob Smith that there used to be a small stream at the bottom of the garden which was put into a culvert (pipe) about 40 years ago. Bob Smith is looking for a site survey visit from the Council to assess the issue. We may need to pay for a camera to look at it.
- Mark Kerridge was concerned that the big ditch at the bottom of the field is deep and could be a potential hazard

5. Playground Matters

ACTION speak to Mark Downie the Groundsman about completing the Health & Safety inspections

Mark Kerridge advised that the divots in playing field following Steam Fayre will be dealt with eventually, when the weather is better.

6. Community Centre Management Committee Report and Follow Up Health & Safety Risk Assessment – Bob Smith

7. Child Okeford Recreation Ground Improvements (CORGI)

There is now a secretary and a treasurer, but more meetings are due to be held.

8. Any Other Matters of Interest -

- Cllr Leo Tandoh advised the Trust that he will be resigning at the end of March. He will be moving out of the area.
- Following Leo Tandoh's resignation, Rob Smith asked if Leo Tandoh is still happy to coordinate the new container which will be completed once the weather is better. Leo Tandoh confirmed he would.

- Mark Kerridge asked if the booking system had been coordinated. The provider was going to do this, but the management committee needed to advise what was required first. There are lots of bookings for the summer particularly and the 'Pizza Man' comes to the car park every Friday.

The next Meeting of the Trust will be held on **TBC 2020** at the Community Centre immediately following the Parish Council Meeting

The Chairman closed the Meeting at 8.26pm.

Signed **Dated**
Chairman of the QE 11 Playing Field Trust