

# CHILD OKEFORD PARISH COUNCIL

## Draft Minutes of the Meeting of Child Okeford Parish Council held on 05<sup>th</sup>. OCTOBER 2020 by Zoom video conferencing at 7.00pm

### Present

Cllr. Mary Giles (Chairman), Cllr. Kirsty Baird (Vice-Chairman), Cllr. Tim Cotton, Cllr. Mark Kerridge, Cllr. Robert Smith, Cllr. Susan Case, Cllr. Karen Knapton and Cllr. Sylvia Holdeman.

### In Attendance:

Parish Clerk – Philippa Tandoh  
0 members of the public were present

### Apologies were received from:

Alan Blundell – Footpath Officer

**Declarations of Interest in any Matter on the Agenda** – No Declarations of Interest to report.

### 20/26 Confirmation of the Minutes of the Parish Council Meeting held on 07<sup>th</sup> SEPTEMBER 2020

The Clerk noted that one small change was necessary:

*20/15 Confirmation of the Minutes of the Annual Parish Council Meeting held on 06<sup>th</sup>. July 2020* to be changed to *20/15 Confirmation of the Minutes of the Parish Council Meeting held on 06<sup>th</sup>. July 2020*

**Proposed:** Cllr. M Giles                      **Seconded:** Cllr. S Holdeman

### 20/27 To Discuss Matters Arising from the previous Minutes

- a. To receive an update regarding low flying aircraft

The Clerk had contacted the Low Flying Complaints and Enquiries Unit regarding the reported low flying aircraft. The Unit require exact dates and times of which the aircraft are being a disturbance. The Chair encouraged Councillors and Parishioners to log and record any low flying aircraft.

- b. To receive an update regarding the shop noticeboard

A member of the public emailed to advise that the Jubilee Noticeboard was presented to the Village rather than the Parish Council in 1976. The Council discussed that the Noticeboard itself has been replaced due to previous poor condition and various maintenance works have been completed at the cost of the Parish Council since. The Council unanimously agreed to adopt the Noticeboard and for the Clerk to add it to the Asset Register.

**Proposed:** Cllr. M Giles                      **Seconded:** Cllr. S Holdeman

**ACTION: Clerk to add Noticeboard to the Asset Register.**

**20/28 Dorset Councillor's Report** - No report received at the time of the meeting.

### 20/29 PUBLIC PARTICIPATION

A Parishioner emailed to report that most of the drains in The Hollow need seriously clearing out. Due to the botched attempt by the road menders to resurface patches of the road and failing to cover the grids, most of the drains are blocked by grit.

Councillors also raised a similar issue with the drains in Duck Street.

**ACTION: Clerk to contact Highways regarding the blocked drains.**

### **20/30 Footpaths and Tree Matters**

The Footpath Officer reports that the Rangers have recently done an excellent clearing of all the footpaths covered by the Service Level Agreement.

### **20/31 Planning Matters**

#### **a. Decisions on planning applications:**

- **2/2020/0884/HOUSE The Olde House, High Street, Child Okeford, DT11 8EH**  
Erect garage and woodstore (demolish existing garage).  
**PARISH COUNCIL OBSERVATION: No Objection**  
**DORSET COUNCIL DECISION: APPROVE**

**b. Planning applications:** None

**c. Planning Appeals:** None

**d. Consultations:** None

### **20/32 Finance, Accounting and Administration Matters**

**a.** Approval the Schedule of Payments

The Council **RESOLVED** Approval of the Payments Schedule and total amount of £2738.09 for September 2020.

**Proposed:** Cllr. R Smith      **Seconded:** Cllr. S Holdeman

**b.** To Approve the Statement of Accounts to 30<sup>th</sup>. September 2020

The statement of accounts to 30.09.2020 was reviewed and approved -

**Proposed:** Cllr. R Smith      **Seconded:** Cllr. M Giles

**c.** To undertake a Preliminary Consideration of the Annual Budget for the year 2021/2022

**d.** To consider funding options for resurfacing works to footpath behind Nutmead Close  
All Councillors strongly agreed that due to the significant and urgent Health and Safety concerns raised by members of the public, the footpath must be resurfaced. The footpath is frequently utilised by dog walkers, those walking to village amenities and parents walking their children to and from school. Dorset County Council have agreed to fund a generous £6000.00 towards this project with £2500.00 payable by the Parish Council. The Council agreed to use £1000.00 from the Residual Styles Grant and, due to the exceptional Health and Safety concerns, use £1500.00 from the General Reserves.

**Proposed:** Cllr. R Smith      **Seconded:** Cllr. K Knapton

**e.** To consider installing car park barrier in Community Centre car park

Cllr. Knapton had received quotations for the car park barrier however the Council felt the quotations were too high to currently consider within this year's budget, The Council chose to defer discussing this until at least next year.

### **20/33 To discuss and comment on Dorset Council's response to Planning White Paper**

The Councillors discussed responding to the White Paper. It was generally agreed that a stronger case for protecting the rural environments and the importance of sustainability of developments,

should be made. Communities should have the opportunity to feedback responses to proposed development areas and how they would do so was not clear. Cllr. Cotton offered to write a letter to Cllr. Sherry Jespersen in the hope it would be fed back to Dorset Council and could be included in their response.

**20/34 Update on Highways Matters** – nothing to report.

**20/35 To Report on Consultations** – nothing to report.

**20/36 Correspondence and Information**

The Clerk reports an email was received asking for the website to consider a For Sale section. The Council agreed that there are plenty of various other online sites available to list items for sale.

**20/37 Matters of Interest**

a. The contact details for the Clerk and Councillors needs to be updated.

**ACTION: Clerk to update Clerk and Councillor details.**

b. It is believed that work is commencing at the Beehive Storage site for the commercial units that were previously granted planning approval.

c. Concerns were raised regarding cars parking on the zig-zag lines outside of the school.

**ACTION: Clerk to raise concerns with the school to contact parents.**

d. The invoice from the solicitors has been received and ready for payment as agreed in previous minutes (September meeting Minutes point 20/20, page 220-221).

e. Cllr. Kerridge advised The Council that Highways had raised objections to the Leaper Land application.

f. Cllr. Knapton advised that someone has expressed an interest in filling a Councillor vacancy. Cllr Baird reminded the Council that new Councillors also become a Trustee of the Queen Elizabeth Fields in Trust.

g. The Filing Cabinet within the Community Centre is unlocked and requires locking and moving to the container.

**ACTION: Clerk to find key for cabinet and move to container.**

h. Cllr. Knapton asked the Clerk if she had been in contact with the current website volunteers regarding training for the website.

**ACTION: Cllr. Knapton to contact the volunteers for training and copy Clerk in.**

i. Cllr. Holdeman asked the Clerk to contact the contractor for hedgecutting in the Recreation Ground.

**ACTION: Clerk to contact the contractor regarding hedgecutting.**

**The next Meeting of the Parish Council will be held on Monday 2<sup>nd</sup> November 2020**

The Chairman declared the meeting closed at 8.09pm.

Signed ..... Dated .....  
Chairman of the Council

*Please note that these minutes are draft minutes until approved by Council and signed at the next meeting of the Parish Council*