

CHILD OKEFORD PARISH COUNCIL

Draft Minutes of the Meeting of Child Okeford Parish Council held on 02nd. NOVEMBER 2020 by Zoom video conferencing at 7.00pm

Present

Cllr. Mary Giles (Chairman), Cllr. Kirsty Baird (Vice-Chairman), Cllr. Tim Cotton, Cllr. Robert Smith, Cllr. Karen Knapton and Cllr. Sylvia Holdeman.

In Attendance:

Parish Clerk – Philippa Tandoh
Cllr. Sherry Jespersen
2 members of the public were present

Apologies were received from:

Cllr. Mark Kerridge
Cllr. Susan Case
Alan Blundell – Footpath Officer

Declarations of Interest in any Matter on the Agenda – No Declarations of Interest to report.

20/38 Confirmation of the Minutes of the Parish Council Meeting held on 5th. OCTOBER 2020

Proposed: Cllr. K Knapton **Seconded:** Cllr. T Cotton

20/39 To Discuss Matters Arising from the previous Minutes

The Clerk wished to confirm actions completed from the previous minutes. A key has not been found for the Parish Council filing cabinet, but a key has been ordered. The cabinet has also been moved to the container. Mr Ling has been contacted regarding the hedges in the recreation ground. The School was contacted regarding parents parking on the chevrons and parents were made aware in the half term newsletter. The Clerk now has access to the village website.

20/40 Dorset Councillor's Report

Cllr. Jespersen had not yet released her Report as she was waiting for further information from Dorset Council regarding the recent announcement of a second national lockdown. Cllr. Jespersen noted that there are two current consultations that the Parish Council and members of the public may wish to comment on individually. Firstly, the consultation for permits for Dorset car parks and secondly, Dorset's draft Climate Strategy.

20/41 PUBLIC PARTICIPATION

Two members of the public wished to raise their concerns regarding planning application 2/2020/1248/HOUSE (Brackenhurst, High Street). Both felt that the proposed works would have a dramatic effect on their own neighbouring properties due to the significant increase to the existing height and the erection of a studio. They felt this would affect the light to their properties.

The Chairman asked Councillors to consider this when making their comments on the application.

20/42 Footpaths and Tree Matters

The footpath officer had nothing to report. Cllr. Knapton had previously spoken with Alan Blundell and work is expected to commence on the footpath behind Nutmead Close imminently.

20/43 Planning Matters

a. Decisions on planning applications:

None to report.

b. Planning applications:

- **2/2020/1248/HOUSE – Brackenhurst, High Street, Child Okeford**

Erection of studio and first and second floor extensions. Formation of parking area and external alterations to include re-cladding of walls.

PARISH COUNCIL OBSERVATION: OBJECTION

The Planning Committee wished to object to the application for the following reasons:

- i. The proximity and height of the proposed development to the neighbouring properties which they felt created 'massing' which is not appropriate for Child Okeford, particularly in the conservation area.
 - ii. The height and position of the development which the Committee felt will lead to a substantial loss of light to the neighbouring property and will be overbearing. They felt that this will lead to a substantial reduction in the amenity value of the neighbouring property.
 - iii. The position of the studio and second parking area which the Committee felt could become, with relatively little alteration, a separate dwelling. They felt that if planning permission is to be granted it should be with the condition that a separate application is made before the studio can be used as a separate dwelling.
- **P/TRC/2020/00036 – Cross House, The Cross**
T1 – Oak – Remove crossing and rubbing branch growing East originating at approximately 8m back to branch collar. Reduce lowest lateral branches growing east at gate entrance to Church car park by up to 2m from tips to a height of 6m from ground level to maintain clearance for vehicular access.
PARISH COUNCIL OBSERVATION: NO OBJECTION
 - **P/TRC/2020/00131 – Shepherds Cottage, Gold Hill**
T1 – Horse Chesnut – Fell due to extensive dieback and is in decline.
PARISH COUNCIL OBSERVATION: NO OBJECTION
 - **P/TRC/2020/00130 – Laurel Farm, Station Road**
T1 – Conifer – Fell. T2 – Magnolia – Reduce crown height and spread by shortening all branches to a maximum of 1m from tips.
PARISH COUNCIL OBSERVATION: NO OBJECTION
 - **P/TRC/2020/00129 - The Olde House, High Street**
T1, T2 & T3 – Robinia x3 – Reduce branches back to the original pollard points to allow for regeneration.
PARISH COUNCIL OBSERVATION: NO OBJECTION
 - **20/2020/1280/HOUSE – Wyke House, The Hollow**
Erection of a single storey extension and partial cladding of the exterior wall on the rear (north-east) elevation (demolition of existing conservatory).
PARISH COUNCIL OBSERVATION: NO OBJECTION

c. Planning Appeals: None

d. Consultations: None

20/32 Finance, Accounting and Administration Matters

a. Approval the Schedule of Payments

The Council **RESOLVED** Approval of the Payments Schedule and total amount of £1387.90 for October 2020.

Proposed: Cllr. R Smith **Seconded:** Cllr. K Knapton

- b. To Approve the Statement of Accounts to 31st. October 2020
The statement of accounts to 31.10.2020 was reviewed and approved -
Proposed: Cllr. M Giles **Seconded:** Cllr. S Holdeman
- c. To undertake a Preliminary Consideration of the Annual Budget for the year 2021/2022
All Councillors were in agreement with the proposed budget amounts. The formal adoption of the budget is proposed until the next meeting in December.
- d. To consider the QE11 Trust request to replace the boundary fence of the Recreation Ground and Old Dairy.
The Parish Council received a formal request from the QE11 Trust to pay for the replacement fence between the recreation field and Old Dairy. The Council raised no objection to pay for the replacement fence.
Proposed: Cllr. R Smith **Seconded:** Cllr. M Giles
- e. To consider the updated 2020/21 NALC Pay Scale for Clerk
The Employment Committee will revisit the NALC Pay Scale and this will be considered at the next meeting.

20/45 Update on Highways Matters

As reported in the previous meeting, the drains in The Hollow and Duck Street reported to the Community Highways Officer by the Clerk. One drain at the bottom of The Hollow was unblocked and email confirmation was received on the 26th October to say this is now running clear. The remaining drains are due to be unblocked on their rotations in the next few weeks. The Officer visited Duck Street at the beginning of the month and could find no grit blocking the drains. However, the Clerk has since received correspondence to say they have once again attended the site, completed emergency repairs but a full repair will be completed in the next 28 days.

20/46 To Report on Consultations

The Clerk had recently received Dorset Council's draft Climate Strategy. The Council and members of the public are welcomed to comment individually. Cllr. Knapton will add details of the strategy to The Hill Magazine report.

20/47 Correspondence and Information

- Correspondence was received from the Census Engagement Manager for Dorset regarding the 2021 Census which is due to be held on 21st March 2021. The ONS expect the Census to be completed digitally where possible. The Council are encouraged to publicise the Census and Councillors will receive a handbook.

20/48 Matters of Interest

- a. Cleaning of Benches
Cllr. Holdeman raised concerns regarding the cleanliness of the benches around the village.
ACTION: Clerk to speak to Sharon Lomas regarding cleaning.
- b. The Clerk noted that there is a Clerk Printer on the Asset Register, after speaking with the previous Clerk, this printer is broken and has been disposed. The Clerk asked the Councillors if this could be removed from the Asset Register, all Councillors approved.
ACTION: Clerk to removed Clerk Printer from the Asset Register.

- c. The Clerk noted that some minutes appear to be missing. Cllr. Holdeman will check her attic for any minutes when current COVID-19 restrictions allow her to get assistance. Cllr. Smith also will look for any minutes.
- d. The Clerk suggested an external hard drive for the laptop to free space and store important documents. Cllr. Smith suggested cloud storage.
ACTION: Clerk to investigate cloud storage options.
- e. The Council agreed that due to the announcement of a second lockdown, the next meeting may need to be rescheduled or cancelled.
- f. Cllr. Knapton updated the Council on the individual interested in the Councillor vacancy. The individual felt that they currently do not have enough time to fill the vacancy.
- g. Due to the announcement of a second national lockdown, it is expected that the Remembrance Sunday service would not proceed as normal. Cllr. Holdeman will contact Pat Soward to discuss.
- h. The Council wished to send their condolences to the Pinsent family on the sad news of Ewen.

The next Meeting of the Parish Council will be held on Monday 7th December 2020

The Chairman declared the meeting closed at 7.54 pm.

Signed Dated
 Chairman of the Council

*Please note that these minutes are draft minutes until approved by Council and signed
 at the next meeting of the Parish Council*