

CHILD OKEFORD PARISH COUNCIL

Draft Minutes of the Meeting of Child Okeford Parish Council held on 12TH APRIL 2021 by Zoom video conferencing at 7.00pm

Present

Cllr. Mary Giles (Chairman), Cllr. Tim Cotton, Cllr. Karen Knapton and Cllr. Mark Kerridge.

In Attendance:

Parish Clerk – Philippa Tandoh

0 members of the public were present

Apologies were received from:

Cllr. Robert Smith

Cllr. Sylvia Holdeman

Cllr. Susan Case

Cllr. Kirsty Baird

Cllr. Sherry Jespersen

Alan Blundell – Footpath Officer

Upon opening the meeting, the Chair, endorsed by the Council, wished to express their condolences on the sad passing of HRH Prince Philip, The Duke of Edinburgh.

Declarations of Interest in any Matter on the Agenda – No Declarations of Interest to report.

20/93 Confirmation of the Minutes of the Parish Council Meeting held on 1ST MARCH 2021

Proposed: Cllr. M Giles **Seconded:** Cllr. T Cotton

20/94 To Discuss Matters Arising from the previous Minutes

- a. At the previous meeting, the Council discussed moving the 'No Horses Past This Point' sign from the Legal Lane entrance to the Netmead entrance of the newly surfaced footpath, Apple Path. Footpath officer, Alan Blundell, has now sourced a no horses sign from the Rangers and does not think the sign should be moved – see his footpath report below.

The Council agreed that the sign should not be moved but a small metal 'No Horses' sign could be clipped at a higher level to the fence of the orchard directly at the southern entrance of the 'Apple Path' footpath as it meets legal lane.

ACTION: Clerk to contact the landowner for their approval.

20/95 Dorset Councillor's Report

Councillor Jespersen's report was circulated prior to the meeting. It will be uploaded to the village website.

20/96 PUBLIC PARTICIPATION

There were no members of public present for the meeting.

20/97 Footpaths and Tree Matters

- a. Report from the Footpath Officer as follows:

As I mentioned in the recent Hill, the Rangers have now fitted new wooden gates either side of Southfield Lane and have replaced the missing gate on the Wilson-Haines bridge. With the new gates at Southfield Lane, the village now has another stile free route to the river at last. The gate near the pond on Footpath 13 – (was the Doctor's path, now Bulrush, I hope), has been removed. It had become surplus to requirements and is now ready to be recycled elsewhere. It will mean that the Rangers will be able to

access the lower part of the path with their new mowing tractor. Further up Footpath 13 the path has been widened where its restricted width caused a muddy problem. I have a new "No Horses" sign which I will be fitting at the Netmead end of the Apple path in the next few days. I hope this will be acceptable. I do not wish the "No Horses past this point" sign in Legal Lane to be moved since it restricts horse movements on both of the footpaths at that point. The large leaning willow tree on the Apple path has now been removed.

The Council would like to thank Alan Blundell for his assistance with sourcing and placing a new "No Horses" sign.

20/98 To Consider Planning Matters

a. Dorset Council decisions on planning applications:

- i. P/FUL/2020/00090 Residence at The Cross Stores, The Cross, Child Okeford, DT11 8ED
Proposal: Change of use from residential flat to offices.
Parish Council Observation: No Objection
Dorset Council Decision: Granted
- ii. P/HOU/2020/00409 9 Meadow Gardens, Gold Hill, Child Okeford, DT11 8HD
Proposal: Erect two storey side extension and single storey rear extension (demolish existing conservatory).
Parish Council Observation: No Objection
Dorset Council Decision: Granted
- iii. P/FUL/2020/00074 Dairy House Farm, Olivers Mead, Child Okeford, DT11 8HT
Proposal: Change of use and conversion of office building and separate outbuilding to 4 no. residential units.
Parish Council Observation: No Objection
Dorset Council Decision: Granted
- iv. P/HOU/2020/00143 Prides Cottage, High Street, Child Okeford, DT11 8EH
Proposal: Rebuild two existing chimney stacks.
Parish Council Observation: No Objection
Dorset Council Decision: Granted

b. Planning applications:

- i. P/HOU/2020/00486 2 The Hollow, Child Okeford, DT11 8EX
Proposal: Erect two storey front extension and single storey rear extension. Enlarge existing parking area, (demolish existing single storey front and rear extensions and outbuilding).
The Planning Committee refrained from any observation on this application as the paperwork for the front extension seems to have been removed from the Planning Portal. The Council requested that the Clerk contact Dorset Council to confirm if the plans are being amended.
- ii. P/HOU/2021/00013 Orchard Cottage, Duck Street, Child Okeford, DT11 8ET
Proposal: Erect front porch (demolish existing)
PARISH COUNCIL OBSERVATION: NO OBJECTION

c. Planning Appeals: None

d. Consultations:

20/99 Finance, Accounting and Administration Matters

- a. Approval the Schedule of Payments
The Council **RESOLVED** Approval of the Payments Schedule and total amount of £3669.58 for MARCH 2021.
Proposed: Cllr. M Giles **Seconded:** Cllr. K Knapton
- b. To Approve the Statement of Accounts to 31st MARCH 2021
The statement of accounts to 31.03.2021 was reviewed and approved -
Proposed: Cllr. K Knapton **Seconded:** Cllr. M Giles

- c. To Consider an Asset of Community Value Re-Nomination Application from the Managing Trustees of Child Okeford Village Hall (Letter from Dorset Council circulated prior to the meeting)
The Council raised no objections to the Re-Nomination Application.
- d. To Consider a Quotation from Parrot Creative for providing the Domain Name for the village website and email services at the cost of £72 excluding VAT per year.
The Council agreed this was a very acceptable rate from the current website provider and resolved to accept the quotation.
Proposed: Cllr. K Knapton **Seconded:** Cllr. T Cotton
- e. To Agree the Appointment of an Auditor to complete the Annual Accounts to 31.03.2021
The Council resolved to appoint Rosie Darkin-Miller as the auditor for the Annual Accounts to 31.03.2021. The Council also discussed appointing this auditor for the next three years to secure the rate. This will be added to the Agenda for the next meeting.
- f. To Approve the Annual Audited Accounts 2019/2020, which includes:
- The Annual Internal Audit Report
 - The Annual Governance Statement 2019/2020
 - Accounting Statements 2019/2020
- The audit report from last year was reviewed and the contents noted. The highlighted item on the purchase of the container was discussed and it was pointed out that the cost was wholly offset by a donation from the Hey Day committee who negotiated the price. This resulted in no cost to the public purse. This information will be conveyed to the Auditor.
The Council resolved to approve the Annual Audited Accounts for 2019/2020.
Proposed: Cllr. M Giles **Seconded:** Cllr. M Kerridge

20/100 Update on Highways Matters

- a. Councillors discussed the '20 is Plenty' campaign and encouraged the public to view further information through the article recently published in The Hill magazine or information on the village website. Cllr Knapton suggested contacting the school to see if pupils would be interesting in drawing signs to encourage driving at 20mph.
ACTION: Cllr Cotton to contact the Headteacher of the village school.

20/101 To Report on Consultations

- a. The response to the Dorset Local Plan was submitted by the Clerk on the 10th of March.

No other consultations to report.

20/102 Correspondence and Information

- a. Update received from DAPTC regarding no virtual meetings to be held after 7th May 2021
Due to the change in legislation after the 7th of May 2021, virtual meetings will no longer be permitted and face to face meetings will commence. The Community Centre in which the meetings are held can accommodate 8 persons when sitting 2 metres apart. This can accommodate a full Council of 7 Councillors alongside the Clerk. The Council discussed that the meetings can then be live streamed to the public and the public will be encouraged to email their questions prior to the meeting. Windows and doors will be opened to ventilate the room and masks should be worn whenever the Council are not seated. Hand sanitiser will also be provided by the Community Centre and a one-way system will be in place.
- b. SSE Network upgrades in Parish Area & Priority Service Register
Correspondence was received from SSE to advise the Parish Council that network upgrades will be carried out throughout the Parish in late April and early May. Those who are in priority households are encouraged to contact SSE to ensure they are on the Priority Service Register so supply is not interrupted.
- c. An email was received from a member of the public regarding an overgrown hedge. The Council noted their comments.

20/103 Matters of Interest

- b. The Chair advises that the village annual litter pick is usually held around this time of year, however, due to the current pandemic it may be best to postpone until later in the year.
- c. Cllr Karen Knapton requests if the Council consider a grant for the Community Centre at the next meeting. This grant would be to cover the costs of implementing hygiene measures within the Community Centre. She advises that the Community Centre has had little to no income this year due to restrictions and a grant would be appreciated.
ACTION: Clerk to add to the agenda for the next ordinary meeting.
- d. The village Hey-Day is expected to return in September this year. Details have recently been published in The Hill magazine.
- e. Diann Copper has offered to clean the bench at The Cross with no charge. The Council would like to thank Diann for her kind offer.

The next Meeting of the Parish Council will be held on Monday 26th APRIL 2021 for the Annual Parish Meeting.

The Chairman declared the meeting closed at 7.50pm.

Signed Dated
Chairman of the Council

Please note that these minutes are draft minutes until approved by Council and signed at the next meeting of the Parish Council