

# CHILD OKEFORD PARISH COUNCIL

Minutes of the Annual Meeting of Child Okeford Parish Council held on 10<sup>th</sup>.  
**MAY**  
2021 at Child Okeford Community Centre at 7.00pm

## Present

Cllr. Mary Giles (Chairman), Cllr. Kirsty Baird, Cllr. Karen Knapton, Cllr. Robert Smith, Cllr. Sylvia Holdeman, Cllr. Tim Cotton, Cllr. Mark Kerridge and Cllr. Susan Case.

**In Attendance:** Philippa Tandoh – Parish Clerk  
Alan Blundell – Footpaths Officer

**Apologies for absence were received from: None to Report.**

## 21.5.01 To Receive Declarations of Interest in Matters on the Agenda

None to report.

## 21.5.02 Election of Chairman of the Council

The Council elected Cllr. Mary Giles as Chairman of the Council for one year to May 2022

**Proposed:** Cllr. K Baird **Seconded:** Cllr. R Smith

**The declaration of acceptance of the office of Chairman of the council was signed by Cllr. Mary Giles.**

## 21.5.03 Election of Vice-Chairman of the Council

The Council elected Cllr. Karen Knapton and Cllr. Kirsty Baird as Vice-Chairman of the Council for one year to May 2022 in dual roles

**Proposed:** Cllr. M Giles **Seconded:** Cllr. R Smith

## 21.5.04 Appointment of Other Officers and Working Groups

**The Council RESOLVED to appoint the Councillor's Responsibilities and voluntary coordinators as attached list on page 6 and 7.**

**Proposed:** Cllr. R Smith **Seconded:** Cllr. K Knapton

Cllr. Case is now responsible for Highways and Cllr Knapton now a representative for Dorset Association of Parish & Town Councils.

## 21.5.05 Confirmation of the Minutes of the Parish Council Meeting - held on 12<sup>TH</sup> APRIL. 2021

The Council **RESOLVED** to approve the Minutes of the Meeting held on 12th April 2021.

**Proposed:** Cllr. K Knapton **Seconded:** Cllr. M Giles

## 21.5.06 To Discuss Matters arising from the previous Minutes

- The Auditor has now been appointed and a date is set for the Internal Audit for 23<sup>rd</sup> June 2021.

- Alan Blundell, the Footpaths Officer has arranged for the Rangers to supply a 'No Horses' sign for the southern entrance of Apple Path and he has kindly fitted it.

### 21.5.07 Public Participation

- a. A member of the public raised concerns regarding extensive development taking place at Dovecote Farm, Common Drove across multiple sites on the property.. The Council shared their concerns regarding the developments.  
**ACTION: Clerk to contact Planning Officer regarding development at the property.**

### 21.5.08 Footpaths Report and Tree Matters

- a. Correspondence regarding N35/56 & N35/10 footpaths  
Correspondence was received from the landowner of the respective footpaths. Members of the public are using an unofficial footpath to cut across the bottom of their field from footpath N35/56 to join footpath N35/10 which causes issues with livestock and planting of the field. The landowner is considering diverting the footpath (N35/10) to the unofficial route to avoid this and have asked the Council for a contribution towards the cost. The Council agreed that clarification is required as to whether the contribution would be for fencing or administrative costs incurred to divert the footpath and further discussions are required with the landowner and Footpaths Officer to clarify.  
**ACTION: Add to the Agenda for the next meeting.**
- b. Correspondence regarding damage to Sandy Lane footpath  
Correspondence was received regarding teenagers making bicycle tracks and ramps causing potential damage to the Sandy Lane (N35/17). The Footpath Officer reports that the erosion appears to be minimal and does not encroach onto the path or the neighbouring property at Chalk Pit Farm. No complaints have been received from the landowner or neighbouring Chalk Pit Farm. The Council resolved that no action is necessary at present.

### 21.5.09 Highways Matters

- a. Ham Lane, Hammoon Closure due to flood gates being installed. Ham Lane was closed from 4<sup>th</sup> May – 6<sup>th</sup> May, between 8:00am – 4pm. The road will close once again from 13<sup>th</sup> May -14<sup>th</sup> May, between 8:00am-4pm. The Council felt there had been a slight increase in traffic due to this road closure.
- b. Cllr Case suggests a reporting system for villagers to report any traffic incidents or near-misses to keep an archive of such events. The Council supported her suggestion and agreed that emails should be sent to the Clerk with Highways Issue in the subject line to be archived.  
**ACTION: Clerk to create folder for Highway Issue archives.**
- c. From next week as COVID-19 restrictions are lifted, Cllr. Smith reports he will be able to move the SID should the Council feel necessary. The Council agreed to keep it located at Station Road.
- d. Following on from the previous meeting, Cllr. Cotton has spoken to the school regarding pupils creating posters for the village to encourage safe driving. The school

suggested that the Council could create a short video to show to the pupils to help with their designs. Cllr. Smith suggested that the input of the local PCSO or Police Speedwatch Team may be beneficial.

**ACTION: Cllr. Cotton and Cllr. Case to agree on the poster parameters. Cllr. Smith to contact the local PCSO and Police Speedwatch Team.**

### **21.5.10.1 Planning Matters**

a. To Receive Decisions of Dorset Council

- i. P/FUL/2020/00090 Residence at The Cross Stores, The Cross, Child Okeford, DT11 8ED

Proposal: Change of use from residential flat into offices.

PARISH COUNCIL OBSERVATION: NO OBJECTION

DORSET COUNCIL DECISION: GRANTED

The Clerk notes and apologises that this decision was in the 12<sup>th</sup> April 2021 meeting and Minutes.

b. To Consider Planning Applications

- i. P/FUL/2021/00065 Gold Hill Organic Farm, Ridgeway Lane, Child Okeford, DT11 8HB  
Proposal: Erection of timber cabin to provide agricultural worker's dwelling (to replace existing shepherd's huts for this purpose)

**PARISH COUNCIL OBSERVATION: NO OBJECTION**

- ii. P/FUL/2021/00486 Chisel Farm, Little Hanford, Child Okeford, DT11 8HH.  
Proposal: Demolish existing farm buildings, erection of 2 No. dwellings and heat pump enclosure. Retain 4 No. parking spaces.

**PARISH COUNCIL OBSERVATION: NO OBJECTION**

- iii. P/LBC/2021/00365 & P/HOU/2021/00364 Prides Cottage, High Street, Child Okeford, DT11 8EH  
Proposal: Restoration to the exterior of the main house, including replacement of two windows and re-roofing works to rear annexe.

**PARISH COUNCIL OBSERVATION: NO OBJECTION**

- iv. P/HOU/2020/0486 2 The Hollow, Child Okeford, DT11 8EX  
Proposal: Enlarge existing parking area (demolish existing single storey front and rear extensions and outbuilding)

This application was discussed at the previous meeting on 12<sup>th</sup> April 2021 as the plans were incomplete or removed. The front extension has now been removed from the application.

**PARISH COUNCIL OBSERVATION: NO OBJECTION**

- c. To Consider Planning Appeals - None  
d. To Receive Consultations – None

### **21.5.11 Finance, Accounting and Administration Matters**

- a. To Approve the Schedule of Payments  
The Council **RESOLVED** Approval of the Payments Schedule and total amount of £657.58 for APRIL 2021.  
**Proposed:** Cllr M Giles    **Seconded:** Cllr. M Kerridge
  
- b. To Approve the Statements of Accounts to 30.04.2021  
The statement of accounts to 30.04.2021 was reviewed and approved subject to the typographical error - date of approval being changed from 11.05.2021 to 10.05.2021.  
**Proposed:** Cllr. M Kerridge    **Seconded:** Cllr. K Knapton
  
- c. To arrange the dates for the public to view the Parish Council accounts  
The Parish Council accounts will be available to view at the residence of Cllr. Robert Smith between 26<sup>th</sup> July 2021 and 26<sup>th</sup> August 2021. Those wishing to view the accounts must contact the Clerk in advance to make an appointment.
  
- d. Approval of the Certificate of Exemption – (AGAR Part 1) – To confirm that the gross income of the council in the accounting year 2020/21 did not exceed £25000  
The income for the year 2020/21 was £21,969 and the expenditure was £20,432.  
  
**Proposed:** Cllr. B Smith    **Seconded:** Cllr. M Giles

#### **21.5.12 Correspondence and Information**

- a. Dorset Council - Child Okeford Village Hall is confirmed as Asset of Community Value.
- b. Email received regarding overgrown hedge in The Hollow  
Correspondence was received regarding an overgrown hedge within The Hollow.  
**ACTION: Cllr. Holdeman to speak with owner of the hedge.**
- c. Correspondence was received from a member of the public regarding large SPAR lorries delivering to the village shop.  
The Council agreed that although there is a weight limit into the village, access is permitted therefore this matter is outside of their remit.

#### **21.5.13 Matters of Interest**

- a. Cllr. Kerridge reports that both the Leaper Land and Beehive Self Storage large housing applications are now updated as ready for recommendation on the Planning Portal. The Council await any further update.
- b. Cllr Case reports that a member of the public has made Cllr Case aware that despite having their first COVID-19 vaccination at Child Okeford Surgery they were unable to attend the date for the second vaccination. They are now unable to book a second vaccination and unable to book elsewhere. As a volunteer during the first COVID-19 lockdown and liaising with the surgery, Cllr Knapton recommended contacting the practice manager.
- c. Cllr Holdeman updates the Council that a kind village volunteer has cleaned the Millennium bench at The Cross, some bolts needed replacing and Cllr Holdeman's family member is happy to replace them. Additionally, Cllr Holdeman reports a vehicle in Jacobs Ladder that may be of danger.  
**ACTION: Clerk to report to Dorset Council Waste Partnership due to safety concerns.**
- d. As a Community hub, Cllr. Baird reports that the Community Centre is due to have full fibre broadband delivered free of charge due to upgrades within the area.

**The next meeting of the Parish Council will be held on Monday 7<sup>th</sup> June 2021.**

The Chairman declared the meeting closed at 8.09pm.

Signed ..... Dated .....

Chairman of the Council

*Please note that these minutes are draft minutes until approved by Council and signed  
at the next meeting of the Parish Council*

# **CHILD OKEFORD PARISH COUNCIL**

## **COUNCILLOR'S RESPONSIBILITIES 2021- 2022**

<b>PLANNING GROUP</b>	Cllrs Tim Cotton, Bob Smith and Mark Kerridge
<b>HOUSING</b>	Cllr. Sylvia Holdeman
<b>EMPLOYMENT GROUP</b>	Mary Giles and Karen Knapton
<b>COMMUNITY CENTRE</b>	Cllr. Kirsty Baird
<b>DORSET ASSOC. OF PARISH AND TOWN COUNCILS</b>	Cllr. Karen Knapton
<b>PUBLICITY</b>	Cllr. Karen Knapton
<b>HEY DAY COMMITTEE</b>	Cllr. Mary Giles and Karen Knapton
<b>HIGHWAYS</b>	Cllr. Susan Case

## **OTHER VOLUNTARY CO-ORDINATORS**

**FOOTPATHS** Alan Blundell

**BEST KEPT VILLAGE**

**COMPETITION** Wendy Addley

**VILLAGE WEBSITE**

**CO-ORDINATORS** Kevin Pearce