

# CHILD OKEFORD PARISH COUNCIL

## Minutes of the Child Okeford Parish Council Meeting held on 6<sup>th</sup> SEPTEMBER 2021 at Child Okeford Community Centre at 7.00pm

### Present

Cllr. Kirsty Baird (Vice-Chair), Cllr. Karen Knapton, Cllr. Sylvia Holdeman, Cllr. Tim Cotton, and Cllr. Mark Kerridge.

**In Attendance:** Philippa Tandoh – Parish Clerk  
Alan Blundell – Footpaths Officer  
1 Member of the Public

**Apologies for absence were received from: Cllr. Mary Giles, Cllr. Robert Smith and Cllr. Susan Case.**

**The Vice-Chairman advises that Cllr. Case wishes to resign from the Parish Council.**

***In the absence of the Chairman, the Vice-Chairman chairs the meeting.***

### **21.9.01 To Receive Declarations of Interest in Matters on the Agenda**

None to report.

### **21.9.02 Confirmation of the Minutes of the Parish Council Meeting held on the 5<sup>TH</sup> JULY 2021.**

The Council **RESOLVED** to approve the Minutes of the Annual Parish Council Meeting held on 5<sup>th</sup> July 2021 subject to the date being changed from '10<sup>th</sup> May 2021 to 7<sup>th</sup> June 2021'.

**Proposed:** Cllr. K Knapton      **Seconded:** Cllr. K Baird

### **21.9.03 To Discuss Matters arising from the previous Minutes**

Nothing to report.

### **21.9.04 Public Participation**

a) A member of the public advises that when searching for the Parish Council website, a website seems to show the incorrect information with previous Councillors listed. The Council discuss that this appears to be the old website and will need to be removed.

**ACTION: Clerk to investigate and remove old website.**

b) The member of the public highlights that new 20mph roundels have been painted on The Hollow however no work has been done to improve the surface of the road. Cllr. Knapton advises the member of the public that she has personally reported the road to Dorset Council and would recommend other residents to do so through the Dorset Council website. Cllr. Kerridge reports that the surface of The Hollow was recently discussed when meeting with the Community Highways Officer, who acknowledged it was in poor condition but due to funding issues no work is imminently planned.

c) The Secretary of Child Okeford Village Hall reports that the roof of the village hall is in need of replacement. A survey was completed by a local roofer who specialises in church roofs and older buildings, who confirmed a replacement was required within the next two years to avoid any leaks. Three quotations were received by the Village Hall Trustees with the estimated amount to be £50,000. The Secretary approached the Parish Council to request a grant of £5,000 towards the cost of the new roof as the village hall is a community asset. The Village Hall Trust can contribute £25,000 towards the cost of the roof but further grants and fundraising is required to reach £50,000. There is discussion between the Secretary and the Vice-Chair regarding the Parish Council's yearly contribution to the QE11 Trust. Cllr. Baird confirms that this contribution is towards the upkeep of the playing field and playground. There is further conversation regarding CORGI funds and the Council confirm that these funds are solely collected from fundraising with no contribution from the Parish Council or QE11 Trust.

Cllr. Cotton and Cllr. Knapton note that in 2015 a significant contribution of £15,000 was awarded to the village hall towards the extension and question whether the roof was surveyed then, Cllr. Holdeman confirms that a survey was not completed in 2015 and that the tiles do not have the laminated coating which will cause quick deterioration. Cllr. Knapton suggests that a written proposal, accounts and business plan are required to make an informed decision.

The secretary advised the Council that the village hall is thriving, with many clubs and societies booked on a regular basis and many one-off bookings still being received. There have been significant updates to the hall recently with sound absorbers installed, kitchen, toilets and lighting being updated and the exterior of the hall has recently been re-decorated. The Trust routinely keep funds saved for other essential maintenance or repairs that may arise in the future. Cllr. Kerridge agrees that the hall is a community asset but a written proposal and accounts are needed to show sufficient profitability. Cllr. Baird agrees that the village hall is justified in their request but as the grant of £5,000 would exceed a quarter of current reserves, a written proposal from the Village Hall Trust would be appreciated by the Parish Council.

The secretary offers documents relating to the village hall accounts to the Clerk who will distribute to the Council. **ACTION: Clerk to add to the Agenda for the meeting on 4<sup>th</sup> October.**

#### **21.9.05 Ward Councillors Report**

The Report from Cllr. Jespersen had not yet been received. Once received by the Clerk it will be forwarded to Councillors and uploaded to the village website.

#### **21.9.06 Footpaths Report and Tree Matters**

- a. Further discussion regarding the diversion of footpath N35/10

Cllr. Knapton reports that productive discussions have taken place with the landowner of the footpath. The landowner plans to fence the official footpath (N35/10) and would welcome funds from the Parish Council to fence off the unofficial footpath that is a shortcut at the bottom of the field between N35/10 and N35/56. This would ensure it's use by members of the public in the future. Cllr. Knapton suggests meeting with the

landowner and Footpath Officer to confirm fencing requirements so quotes can be obtained. The Council agree that the Council are happy to pay for the cost of the fence but future maintenance will be the responsibility of the landowner. **ACTION: Cllr. Knapton to arrange a meeting with the landowner to confirm requirements for fencing quotations. Clerk to confirm with the landowner regarding future maintenance of the fence.**

b. Footpath Officer's Report

Following the discussion of the fence between footpaths N35/10 and N35/56, the Footpath Officer suggests that if the Council are funding the fence that they should ensure it is of good quality with barbed wire on the stock side rather than footpath side.

For his report, the Footpath Officer advises that the rangers plan to carry out some preventative work to avoid any further erosion of the bank at the millstream on footpath N35/10.

### 21.9.07 Highways Matters

Cllr. Kerridge met with the Community Highways Officer and Speedwatch Co-ordinator, a report of this meeting was published in The Hill magazine. Since their meeting, new 20 mph roundels have been repainted throughout the village and further lines added where the road narrows. The Community Highways Officer reports that Dorset Council are highly unlikely to allow any further traffic measures throughout the village and Dorset Council are not reducing speed limits to 20mph in any areas at the moment.

### 21.9.08 Planning Matters

a. To Receive Decisions of Dorset Council

- i. P/PAEL/202102281 Land at E383208 N 112654 Haywards Lane  
Proposal: Erect slim lattice style telecommunications mast with antennas & dish, ground base apparatus and ancillary development.  
**PARISH COUNCIL OBSERVATION: OBJECT**  
**DORSET COUNCIL DECISION: PRIOR APPROVAL REFUSED**
- ii. P/HOU/2021/00801 Joiners, High Street, DT11 8EH  
Proposal: Form vehicular access and driveway  
**PARISH COUNCIL OBSERVATION: OBJECT**  
**DORSET COUNCIL DECISION: GRANTED**
- iii. P/HOU/2021/01477 4 Portman Drive, DT11 8HU  
Proposal: Erect two storey front bay window and reconfigure entrance steps.  
**PARISH COUNCIL OBSERVATION: NO OBJECTION**  
**DORSET COUNCIL DECISION: GRANTED**
- iv. P/HOU/2021/00767: Prides Cottage, High Street, DT11 8EH  
Proposal: Alterations to garden studio, erection of roof extension and small veranda.  
**PARISH COUNCIL OBSERVATION: NO OBJECTION**  
**DORSET COUNCIL DECISION: GRANTED**
- v. P/HOU/2021/00364 & P/LBC/2021/00365: Prides Cottage, High Street, DT11 8EH  
Proposal: Restoration work to the exterior of the main house, including replacement of render, replacement of two windows and re-roofing works to rear annexe.  
**PARISH COUNCIL OBSERVATION: NO OBJECTION**  
**DORSET COUNCIL DECISION: GRANTED**
- vi. P/FUL/2021/00486 Chisel Farm, Little Hanford, DT11 8HH  
Proposal: Demolish existing farm buildings, erection of 2 No. dwellings and heat pump enclosure. Retain 4 No. parking spaces.  
**PARISH COUNCIL OBSERVATION: NO OBJECTION**

- vii. **DORSET COUNCIL DECISION:** **GRANTED**  
P/FUL/2020/00183 Bloomfield Camping, Common Drove, DT11 8QY  
Proposal: Erect a steel portal frame building with basic toilet and kitchen facilities, to provide classroom or meeting room space.  
**PARISH COUNCIL OBSERVATION:** **OBJECT**  
**DORSET COUNCIL DECISION:** **GRANTED**
- viii. P/HOU/2020/00064 Okeford Cottage, Gold Hill, DT11 8HF  
Proposal: Conversion of attic, installation of 3 No. dormer windows, installation of 2 No. roof lights. Render external elevations.  
**PARISH COUNCIL OBSERVATION:** **OBJECT**  
**DORSET COUNCIL DECISION:** **GRANTED**

b. To Consider Planning Applications

- i. P/HOU/2021/01247 1 Markstone Cottages, Duck Street, DT11 8ET  
Proposal: Erection of two storey side extension & single storey rear link extension.  
**PARISH COUNCIL OBSERVATION:** **OBJECT**
- ii. P/HOU/2021/01477 4 Portman Drive, DT11 8HU  
Proposal: Erect two storey front bay window and reconfigure entrance steps.  
**PARISH COUNCIL OBSERVATION:** **NO OBJECTION**
- iii. P/VOC/2021/01652 Barn at Abergavenny Farm, Ridgeway Lane, DT11 8HB  
Proposal: Convert barn into 1 No. dwelling (Variation of condition 2 from planning application number 2/2019/0834 to allow amendments to the design of the dwelling shown on substitute drawing 662-02)  
**PARISH COUNCIL OBSERVATION:** **NO OBJECTION**

c. To Consider Planning Appeals – None

d. To Receive Consultations – None

## 21.9.10 Finance, Accounting and Administration Matters

- a. To Approve the Schedule of Payments  
The Council **RESOLVED** Approval of the Payments Schedule and total amount of £1642.68 for JULY & AUGUST 2021.  
**Proposed:** Cllr. S Holdeman **Seconded:** Cllr. K Baird
- b. To Approve the Statements of Accounts to 31.08.2021  
The Council reviewed and **RESOLVED** to approve the Statement of Accounts to 31.08.2021.  
Cllr. Baird approaches the Council for the item in reserves to be changed from 'CORGI Allocated Reserve' to 'Playground Surface Maintenance' as this amount has historically been used for surface maintenance rather than funds for CORGI. The Council **RESOLVED** for this change to be implemented.  
**Proposed:** Cllr. K Baird **Seconded:** Cllr. K Knapton
- c. To Approve the Annual Risk Assessment for 2021/22  
The Council **RESOLVED** to approve the Annual Risk Assessment for 2021/22.  
**Proposed:** Cllr. K Baird **Seconded:** Cllr. M Kerridge
- d. To Consider a Grant Request from Child Okeford Village Hall  
The Council received correspondence from the secretary of Child Okeford Village Hall requesting if the Council would consider offering a grant towards the cost of a new roof. After discussion within Public Participation in this meeting, the Council conclude that a written proposal, further information and further discussion is required before a decision can be made by the Council.

**21.9.11 Correspondence and Information**

- a. A Correspondence Report was circulated prior to the meeting and no further discussion was needed. Please see attached on page 31.

**21.9.12 Matters of Interest**

a. Cllr. Knapton was approached by a member of the public who requests that a convex mirror be placed on the opposite side of the road to the junction of Jacobs Ladder as it is becoming dangerous to pull out from the junction. **ACTION: Clerk to contact Dorset Highways to establish procedure for a mirror.**

b. Cllr. Knapton also wishes to say that the village shop looks so inviting with new sun shade, plants and renovation. The Council agree.

c. Cllr. Cotton reports there is a branch hanging low over the Shaftesbury Road and queries how to report it. The Clerk advises there is an online portal to report dangerous trees in which you can pinpoint the exact location on a map.

d. Cllr. Holdeman advises that historically Jacobs Ladder had 'Numbers 1-20' and 'Number 21-27' signs on each of the entrances to Jacobs Ladder, they have since gone. This proved confusing for a recent emergency incident and requests that new signs are sourced. **ACTION: Clerk to contact Highways to request new signs.**

e. Cllr. Holdeman reports lots of saplings coming out of the verge of Mary Court. As it is a verge Highways needs to be contacted. **ACTION: Clerk to contact Highways to report.**

f. Cllr. Holdeman also reports further water damage to the road at Station Road/Haywards Lane junction. **ACTION: Clerk to contact Highways to report again.**

g. When sending his apologies, Cllr. Smith advised that he was happy to compile the draft budget in preparation for the next meeting. **ACTION: Cllr. Smith to compile draft budget for next meeting.**

**The next meeting of the Parish Council will be held on Monday 4<sup>th</sup> October 2021.**

The Chairman declared the meeting closed at 20.01pm.

Signed ..... Dated .....

Chairman of the Council

***Please note these are draft minutes until signed by the Chairman of the Council at the next meeting of the Parish Council.***

## Correspondence Report

***Correspondence received to the Clerk between 30/06/2021 – 31/08/2021.***

Date Received:	Received From:	Regarding:
30/06/2021	Chichesters Land Agent	On behalf of Land Owner regarding pre-application for telecoms mast
02/07/2021	Resident	Request for details of upcoming meeting
03/07/2021	Resident	Email discussing condition of road at High Street <i>(discussed at July meeting)</i>
05/07/2021	Resident	Residents comments regarding application P/RES/2021/01582
06/07/2021	Cornerstone/Galliford Try	Response to comments regarding pre-application P/PAEL/2021/02281
08/07/2021	Cornerstone/Galliford Try	Further response to comments regarding pre-application P/PAEL/2021/02281
09/07/2021	Resident	Comments regarding P/PAEL/2021/02281
09/07/2021	Resident	Minutes request for July meeting
19/07/2021	Cornerstone/Galliford Try	Response from agent regarding queries
21/07/2021	Resident	Comments regarding P/HOU/2021/01247
21/07/2021	Dorset Flood Risk Management	Response to comments regarding P/RES/2021/01582
21/07/2021	Resident	Final comments regarding P/PAEL/2021/02281
28/07/2021	Dorset Planning	Response to query regarding P/HOU/2021/01247
03/07/2021	Cornerstone/Galliford Try	Response to query regarding P/PAEL/2021/02281
14/08/2021	Blandford RBL	Order of Wreath for Remembrance Day
14/08/2021	Village Hall Secretary	Request for Grant for Village Hall
16/08/2021	Resident	Query regarding Remembrance wreaths
19/08/2021	Member of Public	Query regarding village resident.
27/08/2021	North Dorset Trailway	Details regarding improving the Trailway for surrounding Parishes.